



NEVADA

GAMING CONTROL BOARD GAMING COMMISSION

Nevada Gaming Control Board
Investigations Division
Attention: Applicant Services
1919 College Parkway
Carson City, NV 89706
(775) 684-7840

RESTRICTED LICENSE INSTRUCTIONS

Business Name: _____

Individual Name: _____

Signature: _____

Complete and return this checklist with your application. All applications must be arranged in the order listed below. A complete application will consist of the applicable documents/items listed below and any additional documents/items as may be necessary and/or required by NGC Regulations. All forms can be found on our website at gaming.nv.gov:

The following forms and items must be submitted, along with the fee, to the address listed above.

- ☐ **Form 1** Application for a Nevada Gaming License: to be submitted by individual applicants, officers, directors, members, shareholders, etc.
- ☐ **Form 2** Application for Approval by Corporation/Partnership/LLC and one copy of each of the following must be submitted where applicable:
 - ☐ Articles of Incorporation (Gaming language required)
 - ☐ Articles of Organization (Gaming language required)
 - ☐ Joint Venture Agreement
 - ☐ Partnership Agreement (Gaming language required)
 - ☐ Trust Agreement (Gaming language required)
 - ☐ Provide copies of both sides of all issued stock certificates that contain the gaming language required by [NRS 463.510](#) and [NGC Regulation 15.510.4-1](#).
- ☐ Copy of Nevada State Business License or Sole Proprietor Exemption from Nevada Secretary of State.
 - ☐ If using a fictitious firm name (DBA), provide a copy of the filed FFN from the county.
- ☐ **Form 7** Multi-Jurisdictional Personal History Disclosure Form: to be filed by each individual required to be licensed or found suitable.
- ☐ **Form 7A** Nevada Supplemental Personal History Disclosure Form: to be filed by each individual required to be licensed or found suitable.
- ☐ Provide a copy of your driver's license or state-issued identification card and/or passport.

If you are a naturalized citizen of the United States or a non-citizen, you must attach a copy (front and back) of any Certificate of Naturalization, Resident Alien Card, Permanent Resident Card, Employment Authorization Document/Card, Refugee Travel Document, Form I-94, or other U.S. travel and identity document, as applicable, **AND** a copy (front and back) of your driver's license
- ☐ **Form 10** Affidavit of Full Disclosure: to be filed by each individual required to be licensed or found suitable.
- ☐ **Form 15** Landlord/Location Information Sheet:
 - ☐ Addendum to Application for Restricted Gaming License (page 6): to be filed if the applicant is not the owner of the premises.

- ☐ If the location is within 1,500 feet of a school or church provide an area diagram showing the location's relationship to the school or church.
- ☐ A copy of a deed, lease, sublease, or other document evidencing the right of the applicant to the premises for which licensing is sought.
- ☐ [Form 17](#) Release and Indemnity of All Claims: to be filed by each individual and entity required to be licensed or found suitable.
- ☐ [Form 18](#) Request to Release Information: to be filed by each individual required to be licensed or found suitable. If the applicant is married, the applicant's spouse must also sign this form.
- ☐ [Form 20](#) Source and Application of Funds: must be submitted for a new business or a business that has been opened or acquired within the last 12 months. The Form 20 will not be considered complete unless all required Attachments, Schedules and supporting documents are provided.
- ☐ [Form 27](#) NGC Regulation 3.015(2) – ADDITIONAL INFORMATION REQUIRED.
- ☐ [Form 28](#) Fingerprint Receipt: Complete Form 28 and go to any [certified fingerprinting facility](#) in Nevada to have your fingerprints electronically taken. Ensure the printing facility signs and dates the form. In the event electronic fingerprinting is not available or if taken outside of Nevada, three completed fingerprint cards (FD-258) for each individual applicant must be submitted. Ensure the printing facility signs and dates cards. Due to the FBI's chain of custody requirements, the completed fingerprint cards must be mailed by the certified printing facility directly to the Nevada Gaming Control Board, Attn: Applicant Services, 1919 College Parkway, Carson City, NV 89706.
- ☐ [Form 28A](#) Fingerprint Civil Applicant Waiver: to be filed by each individual required to be licensed or found suitable.
- ☐ Prior to placing gaming devices into operation, Annual State License Fees and Quarterly State License Fees (Forms [NGC-04](#) and [NGC-14](#)) must be paid. Contact the Tax & License Division for an explanation of fees or go to the Nevada Gaming Control Board web site.
- ☐ Consult the [Fee Schedule](#) for the application fee and investigation fee to submit with this application.