



NEVADA GAMING CONTROL BOARD GAMING COMMISSION

Nevada Gaming Control Board
Investigations Division
Attention: Applicant Services
1919 College Parkway
Carson City, NV 89706
(775) 684-7840

RESTRICTED LICENSE INSTRUCTIONS

Business Name: _____

Individual Name: _____

Signature: _____

Complete and return this checklist with your application. All applications must be arranged in the order listed below. A complete application will consist of the applicable documents/items listed below and any additional documents/items as may be necessary and/or required by NGC Regulations. All forms can be found on our website at gaming.nv.gov:

The following forms and items must be submitted, along with the fee, to the address listed above.

- [Form 1](#) Application for a Nevada Gaming License: to be submitted by individual applicants, officers, directors, members, shareholders, etc.
- [Form 2](#) Application for Approval by Corporation/Partnership/LLC and one copy of each of the following must be submitted where applicable:
 - Articles of Incorporation (Gaming language required)
 - Articles of Organization (Gaming language required)
 - Joint Venture Agreement
 - Partnership Agreement (Gaming language required)
 - Trust Agreement (Gaming language required)
 - Provide copies of both sides of all issued stock certificates that contain the gaming language required by [NRS 463.510](#) and [NGC Regulation 15.510.4-1](#).
- Copy of Nevada State Business License or Sole Proprietor Exemption from Nevada Secretary of State.
 - If using a fictitious firm name (DBA), provide a copy of the filed FFN from the county.
- [Form 7](#) Multi-Jurisdictional Personal History Disclosure Form: to be filed by each individual required to be licensed or found suitable.
- [Form 7A](#) Nevada Supplemental Personal History Disclosure Form: to be filed by each individual required to be licensed or found suitable.
- Provide a copy of your driver's license or state-issued identification card and/or passport.

If you are a naturalized citizen of the United States or a non-citizen, you must attach a copy (front and back) of any Certificate of Naturalization, Resident Alien Card, Permanent Resident Card, Employment Authorization Document/Card, Refugee Travel Document, Form I-94, or other U.S. travel and identity document, as applicable, **AND** a copy (front and back) of your driver's license
- [Form 10](#) Affidavit of Full Disclosure: to be filed by each individual required to be licensed or found suitable.
- [Form 15](#) Landlord/Location Information Sheet:
 - Addendum to Application for Restricted Gaming License (page 6): to be filed if the applicant is not the owner of the premises.

- If the location is within 1,500 feet of a school, church or playground provide an area diagram showing the location's relationship to the school or church.
- A copy of a deed, lease, sublease, or other document evidencing the right of the applicant to the premises for which licensing is sought.
- [Form 17](#) Release and Indemnity of All Claims: to be filed by each individual and entity required to be licensed or found suitable.
- [Form 18](#) Request to Release Information: to be filed by each individual required to be licensed or found suitable. If the applicant is married, the applicant's spouse must also sign this form.
- [Form 20](#) Source and Application of Funds: must be submitted for a new business or a business that has been opened or acquired within the last 12 months. The Form 20 will not be considered complete unless all required Attachments, Schedules and supporting documents are provided.
- [Form 27](#) NGC Regulation 3.015(2) – ADDITIONAL INFORMATION REQUIRED.
- [Form 28A](#) Fingerprint Civil Applicant Waiver: to be filed by each individual required to be licensed or found suitable.
- [Fingerprints](#): Once the application is received, an email will be sent to the email address listed on the application with instructions for obtaining fingerprints electronically or by hard card. **NOTE:** Fingerprints must be submitted within 10 days of receiving the email. Any delay in submission will result in a delay in the application being processed.
- Prior to placing gaming devices into operation, Annual State License Fees and Quarterly State License Fees (Forms [NGC-04](#) and [NGC-14](#)) must be paid. Contact the Tax & License Division for an explanation of fees or go to the Nevada Gaming Control Board web site.
- Consult the [Fee Schedule](#) for the application fee and investigation fee to submit with this application.

Note: Applications are not deemed complete for filing until all required items have been submitted to the address listed above.