



Nevada Gaming Control Board
Investigations Division
Attention: Registration Services
7 State of Nevada Way
Las Vegas, NV 89119
(702) 486-2260
RegistrationServices@gcb.nv.gov

ASSOCIATED EQUIPMENT NEW REGISTRATION INSTRUCTIONS

Business/Entity Name: _____

A complete application will consist of this checklist, applicable items listed below, arranged in the order listed, and any additional items as may be necessary and/or required by NGC Regulation 4.200 and 14.020. All forms can be found on our website at gaming.nv.gov or by clicking the hyperlinks below:

The following forms and items must be submitted, along with the fee, to the address listed above.

Business/Entity complete the following:

- [Form 1R](#) Application for Registration: to be filed for the business/entity, including sole proprietorship.
- Provide an ownership and organizational chart.
- Copy of Nevada State Business License or Sole Proprietor Exemption from Nevada Secretary of State.
 - If using a fictitious firm name (DBA), provide a copy of the filed FFN from the county.
- Provide a letter containing an overview of the product or service requiring this registration in lay terms outlining the functionality of the product or service along with its intended use and operation.

Have you contacted the Technology Division regarding the product or service? Yes No
- Consult the [Fee Schedule](#) for the application fee and investigation fee to submit with this application.

Individual(s) listed on Form 1R (page 2) complete the following:

- [Form 1R ADDENDUM](#) Addendum to Application for Registration: to be completed by each individual listed on Form 1R.
- [Form 4R](#) Personal History Record: to be filed by each individual listed on Form 1R.
- International applicants must submit a Certificate of Non-Criminal Conviction.
- [Form 18R](#) Request to Release Information: to be filed by each individual listed on Form 1R. If the applicant is married, the applicant's spouse must also sign this form.
- [Form 28](#) Fingerprint Receipt or Fingerprint Cards: to be filed by each individual listed on Form 1R. Complete the form and go to any [certified fingerprinting facility](#) in Nevada to have your fingerprints electronically taken.

In the event electronic fingerprinting is not available or if taken outside of Nevada, three completed fingerprint cards (FD-258) for each individual must be submitted with the application. Send only the original FD-258 cards – no paper prints or copies will be accepted.
- [Form 28A](#) Fingerprint Civil Applicant Waiver: to be filed by each individual listed on Form 1R.

Note: Applications are not deemed complete for filing until all required items have been submitted to the address listed above.